

Information available from Colehill Parish Council under the model publication scheme

Information to be published	How the information can be obtained	Cost
Class 1 - Who we are and what we do Organisational information, structures, locations and contacts (current information only)		
Who's who on the Council and its committees	Hard copy/website	Free
Contact details for Parish Clerk and Council Members (named contacts where possible with telephone number and email address (if used))	Hard copy/website	Free
Class 2 – What we spend and how we spend it Financial information relating to projected and actual income and expenditure and financial audit (current and previous financial year as a minimum)		
Annual Return form and report by auditor	Hard copy	Free
Finalised budget	Hard copy	Free
Precept	Hard copy	Free
Standing Orders and Financial Regulations	Hard copy	Free
Grants given and received	Hard copy	Free
List of contracts awarded and value of contract	Hard copy	Free
Class 3 – What our priorities are and how we are doing Strategies and plans, performance indicators, audits, inspections and reviews (current and previous year as a minimum)		
Parish Plan	Hard copy/website	Free
Class 4 – How we make decisions Decision making processes and records of decisions (current and previous council year as a minimum)		
Timetable of Council, committee and sub-committee meetings	Hard copy/website	Free
Agendas of Council, committee and sub-committee meetings	Hard copy/website	Free
Minutes of Council, committee and sub-committee meetings – nb this will exclude information that is properly regarded as private to the meeting.	Hard copy/website	Free
Reports presented to Council meetings – nb this will exclude information that is properly regarded as private to the meetings.	Hard copy/website	Free
Bye-laws	Hard copy/website	Free

Class 5 – Our policies and procedures Current written protocols, policies and procedures for delivering our services and responsibilities (current information only)		
Procedural standing orders	Hard copy	Free
Committee and sub-committee terms of reference	Hard copy	Free
Code of Conduct	Hard copy	Free
Class 6 – Lists and Registers Currently maintained lists and registers only		
Any publicly available register or list	Hard copy	Free
Assets Register	Hard copy	Free
Risk Assessment Register	Hard copy	Free
Register of Members' interests	Hard copy	Free
Register of gifts and hospitality	Hard copy	Free
The Effectiveness of the Internal Audit	Hard copy	Free
Class 7 – The services we offer Information about the services we offer, including leaflets, guidance and newsletters produced for the public and businesses (current information only)		
Play area, BMX trail, amenity land	Hard copy	Free
Seating, war memorial, lighting, notice boards, bus shelter	Hard copy	Free
Newsletters	Hard copy	Free
Twitter		Free
CCTV	Hard copy	Free