

FGP2003.03.11

At a Meeting of the **FINANCE & GENERAL PURPOSES COMMITTEE** of
COLEHILL PARISH COUNCIL held at the MEMORIAL HALL on
11 MARCH 2003.

PRESENT

Cllr Mrs J Dover, Chairman
Cllr J Gooch, Vice-Chairman
Cllrs J Bell, Mrs G Divall, J Greenwood, K Johnson, Mrs S Jones, E Phillips,
J Warren

IN ATTENDANCE

Cllr J Horwood, J Hurst

APOLOGIES

Cllr A Marsh (R), Mrs M Osner

392 DECLARATION OF INTEREST

Cllr KD Johnson declared a personal and prejudicial interest in Minute 397
Cheque nos. 549 and 554. He took no part in the discussion on the Accounts
List.

393 MINUTES

The Minutes of the Meeting held on 28 January and 18 February, having
been circulated, were taken as read, confirmed and signed.

394 DORSET COUNTY PENSION FUND

The DCC Pension Fund Administrator had advised that a new Actuary had
been appointed. It had been decided to keep common contribution rates for
small employers and therefore there will be no change in the existing
arrangements and rate. The next valuation was due in December 2004.

NOTED

395 AUDIT

(a) YEAR END 31 MARCH 2002
HLB AV Audit had completed the Audit and their report was
presented. There were no matters to bring to the Council's attention.

(b) INTERNAL AUDIT
HALF-YEAR TO 30 SEPTEMBER 2002
The Internal Audit had been carried out by Malcolm Green and a
report letter received. There were no matters to bring to the
Council's attention.

The Committee expressed their appreciation to the Clerk for preparation and
presentation of the Accounts.

396 REVIEW OF STANDING ORDERS & FINANCIAL REGULATIONS

The Sub-Committee appointed under Minute 380.02 had met and

commenced the review of Standing Orders. A draft of the revised Standing Orders was presented at the Meeting. A further meeting would be held on 14 March to consider the new NALC model Financial Regulations. The revised text would be presented at Council Meeting on 8 April.

NOTED

397 **ACCOUNTS FOR PAYMENT**

RESOLVED that the accounts listed at Appendix 1 be passed for payment and cheques drawn therefor.

398 **THE TRIANGLE**

(a) **DRAFT BYELAWS**

The Sub-Committee appointed under Minute 360 submitted draft byelaws for initial approval by this Committee. A copy of the draft is attached to these Minutes at Appendix 2. Clarification was needed regarding application of the byelaws to the small area of woodland which was not registered Common and inclusion of controls of litter/tipping of rubbish etc. The draft did not include reference to control of dogs which was covered under other legislation.

The Committee expressed their thanks to the Working Party and it was RESOLVED that the draft, as submitted, be approved for submission to DEFRA and for further information to be obtained.

(b) **CONSERVATION WORKDAY
22 FEBRUARY**

A very successful day had been held with additional volunteers, local people and the Youth Offending Team in attendance. Good progress was made with cutting and burning of laurel etc. Litter had also been collected and cleared. The final winter season workday would be 22 March.

NOTED

399 **BT - CONSULTATION ON REMOVAL OF TELEPHONE KIOSKS**

Further to Minute 370, Cllr John Warren had monitored the situation regarding the telephone kiosks in Middlehill Road and Sandy Lane. There was no service at either kiosk and the empty kiosk in Middlehill Road had twice been vandalised. Members drew attention to a press report which stated that following several incidents of vandalism an arrest had been made.

Alan Breakwell, EDDC Chief Executive, advised the Clerk that he had received a verbal assurance from BT that these two kiosks would remain in situ until the discussion between BT and OFTEL had been concluded regarding the consultation procedure on removal of phone boxes.

RESOLVED that:-

- (a) A further letter be sent to BT (copied to EDDC) that the Parish Council notes the verbal assurance given to Mr Breakwell and

advising BT of the current position regarding lack of service at the two kiosks.

- (b) Mr Breakwell be thanked for his advice and assistance.
- (c) The Police be asked what action is to be taken about recent vandalism to the phone boxes.

400 EDDC - LITTER PICKING SCHEDULE FOR COLEHILL

Further to Minute 371, Cllr KD Johnson said that he had been monitoring the frequency of litter picking in Middlehill Road. Requests had been made for clearance of the section from Colehill First School to Post Office Crossroads; however, it was likely that these had not been actioned due to the resurfacing works. He welcomed the information that Middlehill Road and Wimborne Road would be cleared weekly from 1 April.

RESOLVED that the District Council be requested to include Leigh Road ('By-the-Way' to Brook Road) in the revised schedule.

**401 PERIODICAL ELECTORAL REVIEW
DORSET COUNTY COUNCIL**

Notification was received that the review process had commenced. The Consultation period was from 4 February to 2 June. The primary objective, as with the recently completed review of the District Council, was to achieve as far as possible equality of representation across the county with a similar number of electors represented by each County Councillor.

RESOLVED that consideration be deferred pending receipt of further information from County and District.

402 DISTRICT AND PARISH COUNCIL ELECTIONS - 1 MAY

The Clerk distributed Election packs to each Member. The EDDC Election Team would be available to deal with any queries. They would take delivery of completed nomination papers between Tuesday 25 March and noon on Tuesday 1 April for which an appointment was necessary.

NOTED

403 COLEHILL PARMITER WARD

MINUTE 324 and 366

Cllr Mrs Dover had reviewed the copy correspondence referred to in Minute 324. She read a draft letter of response to the Chief Executive expressing this Council's concern about reduced representation at District level particularly in relation to planning matters for Parmiter Ward residents as a result of the Electoral Review.

RESOLVED that the draft letter be approved with minor drafting amendment.

404 FREEDOM OF INFORMATION ACT 2000

MINUTE 269

The Publication Scheme approved by the Council on 3 December 2002 has

been accepted by the Information Commissioner. The scheme would be subject to review after five years.

NOTED

405 ANNUAL PARISH MEETING - 8 APRIL

Further to Minute 371, Lindsay Cass, Head of EDDC Technical Services, was unable to attend the Annual Parish Meeting as he had a previous engagement. He was, however, available on 22 April (the next meeting of this Committee) to speak to Members about the recent EDDC Best Value Review of arrangements for litter clearance and street sweeping.

RESOLVED that Mr Cass be invited to the meeting on 22 April and all Members of the Council be notified of the meeting.

**406 COLEHILL COUNTY FIRST SCHOOL
APPLICATION TO REBUILD - PA 03/0069**

With reference to Minute 355, Cllr Mrs Dover reported that she had attended EDDC Planning Committee on 11 March to represent concerns raised by residents regarding the proposed access to the new school from Cannon Hill Road. The District Council had agreed to ask the County Council to consider re-siting the school access from Pilford Heath Road.

NOTED

The Meeting ended at 21.15hrs

CHAIRMAN